

☰ Cybersecurity Checklist

Program

- Includes multiple layers of security
- Runs 24/7/365 to detect, protect, and defend
- Provides visibility and ongoing recommendations
- Enables a model of continuous improvement

Assessment & Testing

- Business and cybersecurity leaders know where the company stands
- Dedicated employee or team takes responsibility for cybersecurity
- Monitoring Dark Web and data dump repositories for compromised credentials
- Ethical hackers regularly attempt to break into systems and report back findings
- Incident Response Plan in place in case of an attack, breach, or other incident
- Network scanning and monitoring to check for security holes and attacks

Policies & Training

- Leadership on board and actively prioritizing cybersecurity
- Continuous employee education starting on Day 1
- Company culture of cyber-defenders
- Regular employee testing through phishing simulations
- Cyber insurance in place in case of a breach
- Ongoing promotion of cybersecurity awareness through emails, posters, and flyers
- Technology and Data Use Policy is in place, up-to-date, and enforced

Detection & Response

- Actively observe systems for anomalies and respond in real-time to contain attacks
- Software updated for all devices and applications
- Regular website scanning for security vulnerabilities, hacking, and other issues
- State-of-the art protective defense in place, beyond traditional antivirus
- Sensitive data secured and encrypted, both while at rest and over email
- Mobile device protection with the ability to wipe, lock, or locate company phones



Cybersecurity Resources

Guides & Planners

- ✓ [Cyber Security Planning Guide \(FCC\)](#)
- ✓ [Framework for Improving Critical Infrastructure Cybersecurity \(NIST\)](#)
- ✓ [Internet Security Essentials for Business 2.0 \(U.S. Chamber of Commerce\)](#)

Online Portals

- ✓ [National Cyber Security Alliance: StaySafeOnline.org](#)
- ✓ [Department of Homeland Security: Stop.Think.Connect.](#)
- ✓ [Federal Trade Commission: Privacy and Security](#)
- ✓ [NIST: Small Business Cybersecurity Corner](#)
- ✓ [CISA: Stop Ransomware](#)

Tips & FAQ

- ✓ [Cybersecurity Framework - Frequently Asked Questions \(NIST\)](#)
- ✓ [Ten Cybersecurity Tips for Small Businesses \(FCC\)](#)
- ✓ [Remote Workforce Cybersecurity Checklist](#)
- ✓ [Top Ten Cybersecurity Tips \(SBA\)](#)

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